

DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA

MINISTRY OF HEALTH

**REPLACEMENT OF OLD LIFTS AND SUPPLY, INSTALLATION,  
TESTING AND COMMISSIONING OF NEW BED LIFTS AT MAIN  
OPERATION THEATER – TEACHING HOSPITAL - PERADENIYA**

**BIDDING DOCUMENT**

**Volume I**

Section 01 – Instructions to Bidders

Section 02 – Standard Forms (Contract)

Section 03 – Conditions of Contract

**Volume II – (For the use as “Original” document)**

Invitation for Bid

Section 04 – Form of Bid and Qualification Information

Section 05 – Bidding Data and Contract Data

Section 06 – Specifications

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Section 09 – Standard Forms (Bid)

**Volume III – (For the use as “Copy” of document)**

Invitation for Bid

Section 04 – Form of Bid and Qualification Information

Section 07 – Bill of Quantities

**CONSULTANT**

CENTRAL ENGINEERING CONSULTANCY BUREAU,  
NO.415,  
BAUDDHALOKA MAWATHA,  
COLOMBO 07.

**CLIENT**

DIRECTOR,  
TEACHING HOSPITAL,  
PERADENIYA.

MAY 2025

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**Section - 01**

**INSTRUCTIONS TO BIDDERS**

## **INSTRUCTIONS TO BIDDERS**

Instructions to Bidders applicable to this contract shall be those given in Section-I of the Standard Bidding Document, Procurement of Works, and CIDA Publication No. **ICTAD/SBD/01, Second Edition, January 2007** with **addenda issued up to February 2011**, published by the Institute for Construction Industry Development Authority (CIDA), "Savsiripaya", 123, Wijerama Mawatha, Colombo 7.

This publication will not be issued with the Bidding Document and the Bidder is advised to purchase it from CIDA.

Instructions to Bidders shall be read in conjunction with the Bidding Data provided under Section-5 of Volume II. Matters governing the performance of the Contractor, payments under the Contract, or matters affecting the risk, rights, and obligations of the parties under the Contract are included under Section - 3 Conditions of Contract (Volume I) and Contract data under Section 5 (Volume II).

Instructions to Bidders will not be a part of the Contract and will cease to have effect once the Contract is signed.

## **Section - 02**

### **STANDARD FORMS (CONTRACT)**

- *Letter of Acceptance*
- *Agreement*
- *Performance Security*
- *Advance Payment Security*

**Notes on Standard Forms:**

- *Bidders should not complete the Form of Agreement at the time of preparation of bids.*
- *The successful bidder will be required to sign the Form of Agreement after the award of contract.*
- *Any corrections or modifications to the accepted bid resulting from arithmetic corrections, acceptable deviations, or quantity variations in accordance with the requirements of the bidding documents should be incorporated into the Agreement.*
- *The Form of Performance Security and Form of Advance Payment Security should not be completed by the bidders at the time of preparation of bids.*
- *The successful bidder will be required to provide these securities in compliance with the requirements herein or as acceptable to the Employer.*

## **FORM OF LETTER OF ACCEPTANCE**

..... [date]

To: .....

.....

*[Name and address of the Contractor]*

This is to notify you that your Bid dated ..... [insert date] for the **“Replacement of old lifts and supply, installation, testing and commissioning of new bed lifts at main operation theater, Teaching Hospital, Peradeniya. (Contract No: THP/ AD/ 23/ 2025)”** for the Contract price of Rupees.....

.....

..... (Rs...../=)

*[Amount in figures and words]* as corrected in accordance with Instructions to Bidders and/or modified by a Memorandum of Understanding (if any), is hereby accepted.

The adjudicator shall be appointed by appointing authority.

You are hereby instructed to precede with the execution of the said Works in accordance with the Contract documents.

The start date shall be: ..... *(fill the date as per Conditions of Contract)*

The amount Performance Security is: ..... *(fill as per Conditions of Contract)*

The Performance Security shall be submitted on or before..... *(fill the date as per Conditions of Contract)*

Authorized Signature: .....

Name & title of Signatory: .....

Name of Agency: .....

## **FORM OF AGREEMENT**

This AGREEMENT made the ..... [day] of .....[month] 2025 [year], between **Director, Teaching Hospital, Peradeniya**, (hereinafter called “**the Employer**”), of the one part and ..... [Name and address of the contractor] (hereinafter called “**the Contractor**”), of the other part:

**WHEREAS** the Employer desires that the Contractor executes the the “**Replacement of old lifts and supply, installation, testing and commissioning of new bed lifts at main operation theater, Teaching Hospital, Peradeniya. (Contract No: THP/ AD/ 23/ 2025)**”, (hereinafter called “**the Works**”) and the Employer has accepted the Bid by the Contractor for the execution and completion of such Works and remedying of any defects therein.

### **NOW THIS AGREEMENT WITNESSETH as follows:**

1. In this Agreement, Words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to, and they shall be deemed to form and be read and construed as part of this Agreement.
2. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein, in conformity in all respects with the provisions of the contract.
3. The Employer hereby covenants to pay the contractor in consideration of the execution and completion the works and remedying any defects wherein, the Contract Price or such other sum as may become payable under the provision of the Contract at the times and in the manner prescribed by the contract.

**In Witness** whereof the parties thereto have caused this Agreement to be executed the day and year aforementioned in accordance with laws of Sri Lanka.

.....  
Authorized signature of Contractor  
COMMON SEAL

.....  
Authorized signature of Employer  
COMMON SEAL

In the presence of:  
Witnesses:

1. Name and NIC No.....  
Signature.....  
Address.....
2. Name and NIC No.....  
Signature.....  
Address.....



## **FORM OF PERFORMANCE SECURITY**

**(Unconditional)**

..... *[Name  
and Address of Issuing Branch or office]*

**Beneficiary: Director,  
Teaching Hospital,  
Peradeniya.**

**Date:** .....

**PERFORMANCE GUARANTEE No:** .....

We have been informed that ..... *[name of Contractor]*  
(Hereinafter called to **“the Contractor”**) has entered into Contract No. ...., dated  
..... with you, for the the **“Replacement of old lifts and supply,  
installation, testing and commissioning of new bed lifts at main operation theater, Teaching Hospital,  
Peradeniya.** (hereinafter called to **“the Contract”**).

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Contractor, we .....  
.....*[name of the Agency]* hereby irrevocably undertake to pay you any sum or sums not  
exceeding in total an amount of .....*[amount in  
figures]*(.....) *[ amount in words]* ,upon receipt by us of your first  
demand in writing accompanied by a written statement stating that the Contractor is in breach of its  
obligation(s) under the Contract ,without your needing to prove or to show grounds for your demand or the  
sum specified therein.

This guarantee shall expire, no later than the .....day of ....., 2025 *[date,28 days beyond the  
Intended Completion Date]* and any demand for payment under it must be received by us at this office on or  
before that date.

.....  
*[Signature (s)]*

## **FORM OF ADVANCE PAYMENT SECURITY**

.....  
[Name, and Address of Issuing Branch or office]

**Beneficiary: Director,  
Teaching Hospital,  
Peradeniya.**

Date: .....

ADVANCE PAYMENT GUARANTEE No. : .....

We have been informed that ..... [name of contractor] (hereinafter called “the Contractor”) has entered into Contract No. .... **dated** .....with you, for the execution of for the the **“Replacement of old lifts and supply, installation, testing and commissioning of new bed lifts at main operation theater, Teaching Hospital, Peradeniya** (hereinafter called “the Contract”).

Furthermore, we understand that, according to the conditions of the Contract, an advance payment in the sum ..... [amount in figure] (.....  
.....) [amount in words] is to be made against an advance payment guarantee.

At the request of the contractor, we .....[name of the agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of .....[amount in figures] (.....  
.....) [amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation in repayment of the advance payment under the Contract.

The maximum amount of this guarantee shall be progressively reduced by the amount of advance payment repaid by the contractor.

This guarantee shall expire on ..... [date, 28 days beyond Intended Completion Date].

Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

\_\_\_\_\_  
[Signature (s)]

## **Section - 03**

### **CONDITIONS OF CONTRACT**

***Conditions of Contract shall be read in conjunction with the***

Contract data in Section 5 in Volume II, which shall take precedence over

The Conditions of Contract

## **CONDITIONS OF CONTRACT**

Conditions of Contract that will be applicable for this Contract shall be that given in Section 3 of the Standard Bidding Document for Procurement of Works, CIDA Publication No. **ICTAD/SBD/01, Second Edition, January 2007 with addenda issued up to February 2011**, published by the Institute for Construction Industry Development Authority (CIDA), "Savsiripaya", 123, Wijerama Mawatha, Colombo 07.

The above publication will not be issued with the Bidding Document and Bidder is advised to purchase it from CIDA.

This Conditions of Contract shall be read in conjunction with Contract Data in Section 05 in Volume II which shall take precedence over the Conditions of Contract.