

DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA
MINISTRY OF HEALTH & MASS MEDIA
GENARAL HOSPITAL (TEACHING) – PERADENIYA
AUDIO VISUAL SYSTEM FOR
CONFERENCE ROOM
CONTRACT NO: THP/AD/30/2025
BIDDING DOCUMENT

Volume II

Invitation for Bids

- Section 04 - Form of Bid and Qualification Information**
Section 07 - Bill of Quantities

Contractor

CONSULTANT

CENTRAL ENGINEERING CONSULTANCY BUREAU
415, BAUDDHALOKA MAWATHA,
COLOMBO 07.

CLIENT

MINISTRY OF HEALTH & MASS MEDIA
“ SUWASIRIPAYA “
385, REV BADDEGAMA WIMLAWANSA THERO
MAWATHA
COLOMBO 10.

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INVITATION FOR BIDS

1. Invitation for Bids (IFB)

1. The Chairman, Regional Procurement committee, Teaching Hospital Peradeniya on behalf of the Teaching Hospital, Peradeniya now invites sealed bids for **Audio Visual System for Conference Room** as described below and estimated to cost Rupees 4.03M. (excluding VAT & Contingencies).

The Site is Located at the premises of Teaching Hospital, Peradeniya. Work to be carried out are mainly comprise of Audio Visual System for Conference Room ...etc. (For more detail refer BOQ).

The contract period will be 90 Days.

2. Bidding will be conducted through National Competitive Bidding Procedure.
3. To be eligible for contract award, the successful bidder shall not have been blacklisted and shall meet the following requirements.

CIDA (ICTAD) Registration Required:

Speciality: **Electrical & Mechanical Services**

Grade : **EM4 or above**

4. Qualification requirements to qualify for contract award include:
 - (a) Technical staff at site to be
 1. One Technical Assistant (Electrical, full time on site) – NCT or equivalent with 3 year experience.
 - (b) Contractor has successfully completed at least two projects similar to this by value and complexity during last five years
5. You may obtain further information from Director, Teaching Hospital, Peradeniya, Tel. No. 081 - 3990312 and inspect the bidding documents at the address given below from 09.00 hrs to 14.00 hrs.
6. A complete set of Bidding Documents in English language may be purchased by you on the submission of a written application to the address given below, from 2025.07.18 until 2025.08.06 from 09.00 hrs to 14.00 hrs or download the bidding document browsing www.peradeniya-hospital.health.gov.lk upon payment of a non-refundable fee of Rs. 2,500.00
7. Bids shall be delivered to the address below on or before 10.30 hrs on 2025.08.07. Late bids will be rejected. Bids will be opened soon after closing in the presence of the bidders' representatives who choose to attend.
8. All bids shall be accompanied by a Bid Security of Rupees **forty-five thousand (Rs 45,000.00) only**. The Bid Security shall be valid up to **77 Days** from the closing date of the bid (including closing date of bid).
9. Bids shall be valid up to 49 Days.

10. The addressed referred to above is,
Chairman,
Regional Procurement committee,
Teaching Hospital
Peradeniya,
Tel 081 - 3990312

SECTION – 4

**FORM OF BID AND QUALIFICATION
INFORMATION**

FORM OF BID

Name of Contract: **Audio Visual System for Conference Room**

Beneficiary: :Director,
Teaching Hospital,
Peradeniya.

Gentlemen,

1. Having examined the Conditions of Contract given in the Standard Bidding Document – Procurement of Works – Minor Contracts (ICTAD/SBD/03-First edition, September 2003 and Addendum issued in January 2006), Schedule, Specifications, Bill of Quantities, Drawings and Addenda for the execution of the above named Works, we the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the aforesaid Conditions of Contract, Schedule, Specifications, Bill of Quantities, Drawings and Addenda for the sum of Sri Lankan Rupees (without VAT) (SL Rs.), or such other sums as may be ascertained in accordance with the said Conditions.
2. We acknowledge that the “Schedule” forms part of our Bid.
3. We undertake, if our Bid is accepted, to commence the Works as stipulated in the Schedule, and to complete the whole of the Works comprised in the Contract within the time stated in the Schedule.
4. We agree to abide by this Bid for a period of 49 days from the date fixed for receiving, or any extended period, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal Agreement is prepared and executed, this Bid together with your written acceptance thereof, shall constitute a binding contract between us.
6. We understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this day of 2025 in the capacity of
....., duly authorized to sign Bids for and on behalf of
..... (IN BLOCK CAPITALS)

Signature:

Address:

.....
.....

Witness

QUALIFICATION INFORMATION

(To be completed by the Bidder and submitted with the bid)

	Eligibility Requirement	Bidder's Qualification
ICTAD(CIDA) Registration	<i>(attach copies of relevant pages from the registration book)</i>	
Registration Number		
Grade	EM4 or above	
Specialty	Electrical & Mechanical Services	
Expiry Date		
Blacklisted Contractors		
Have you been declared as a defaulted contractor by NPA or any Agency?		Yes / No
If yes provide details		
VAT Registration Number *		
Construction program	<i>(attach as annex)</i>	
Legal Status	<i>(Public company /Private company / Partnership / Sole proprietor) - attach relevant copies as annex</i>	
	Eligibility Requirement	Bidder's Qualification
Qualification an experience of key staff(attach relevant certificates)	Category, Experiences and Qualifications	Required Nos.
	Technical Assistant (Electrical – full time in site) – NCT or equivalent with 03 year experience.	01
Value of similar works completed in last 5 years (Indicate only three largest projects)	1. Value Rs..... Year 2. Value Rs..... Year 3. Value Rs..... Year (Attach certified copies of certificate of completion)	

Signature of the Bidder:

SECTION - 7

BILL OF QUANTITIES

PREAMBLE TO THE BILL OF QUANTITIES

1. The Conditions of Contract, the Specifications are to be read in conjunction with the Bill of Quantities.
2. The cost of complying with all conditions, obligations and liabilities described in the Conditions of Contract and the Specifications and the Bill of Quantities **including all overhead charges (excluding VAT), profit and Preliminaries** and carrying out the work as described shall be deemed to be spread over and included in the prices or sums stated by the Bidder in the Bill of Quantities. VAT should be separately added.
3. If the Bidder failed to price any Items in the Bill of Quantities then the cost of the work under such Item shall be held to be spread over and included in the prices given against other Items of work.
4. When trade names, brand and/or catalogue numbers are referred to, sole preference to any material or equipment is not intended. Any other material or equipment may be used, provided that the characteristics of type, quality, appearance, finish, method of construction and/or performance is equal to or superior to specify.
5. Whenever the method of measurement is not clear from documents available, the principles as given in the Sri Lanka Standard 573, 1999, Method of Measurement of Building Work shall be applicable.
6. All items of work shall comply exactly with the Contract unless otherwise approved by the Engineer and the rates and sums inserted in the Bill of Quantities shall be deemed to apply to the work as specified. If, for his convenience or reasons of availability, the Contractor proposes and the Engineer approves the use or provision of alternative items, materials or method of working, or equivalent or superior quality to those specified in the Contract, the rates and sums inserted in the Bill of Quantities shall not in any case be increased as a result.
7. The quantities set out in the Bill of Quantities are provisional and cover the approximate scope of the work which is anticipated to be performed by the Contractor. The actual quantities used for final measurement purposes will be determined by the Engineer by measurement of the work completed by the Contractor.
8. Where, for his own purposes or due to his own default, the Contractor carries out the Works in such a manner that the quantity of any Item of work in particular component to be measured for payment purposes differs from that directed by the Engineer, then payment shall be made according to the lesser of the actual quantity and that directed. An excess quantity in one part of the component shall not, however, be allowed to offset a deficit elsewhere in the same component for measurement purposes.
9. Where the determination for payment purposes of the quantity of any Item of work depends upon the measurement of existing features or ground levels and the like, then prior to carrying out any operations which might affect such measurement, the Contractor shall first take such levels and measurements as the Engineer may direct and, after the Engineer has had the opportunity to check the same, they shall be certified as agreed by both the Engineer and the Contractor.

10. In the event that the Contractor fails to observe the above procedure, the Engineer shall determine the quantity to be assumed for payment purposes using the best information available to him, and his decision in the matter shall be final.
11. Selected Bidder shall comply with the arrangement of work in the buildings and be ready to work part by part as required by the Authorities of Teaching Hospital Peradeniya.
12. Rates in the Bill of Quantities shall include all necessary materials such as cables, PVC conduits, PVC sunk boxes etc and labour required to complete the electrical installation to good working order.
13. Except where specifically stated, all costs associated with provision of all holes, openings, chases and ducts in other builders' work required for installation and make them good , shall be included in the rates.
14. Bidder should pay special attention to the work to be carried out, causing minimum disturbance or hindrance to the normal functions and activities of the users of the Teaching Hospital Peradeniya.
15. The Bills of Quantities should therefore, be priced to reflect all factors that would affect the bid and the progress of the works.
16. All electrical accessories should comply with relevant BS/IEC standards. For electrical accessories, manufacturer's guarantee should be produced if necessary.
17. The wiring installation shall comply with the requirements of IEE Wiring Regulations, latest edition.
18. Screens should be provided to prevent dust escaping from working areas.
19. Metric units are used throughout the Bill of Quantities for measurement purposes unless otherwise indicated. Abbreviations used in the Contract are as follows:-

mm	-	Millimeter
m	-	Linear meter
kg	-	Kilogram
m ²	-	Square meter
m ³	-	Cubic meter
nr	-	Number
Rs.	-	Sri Lankan Rupees
Cts.	-	Cents
P. S.	-	Provisional sum
L. S.	-	Lump Sum

AUDIO VISUAL SYSTEM FOR CONFERENCE ROOM AT TEACHING HOSPITAL- PERADENIYA

Item	Description	Unit	Qty.	Rate	Amount
	The BOQ shall be read in conjunction with the specifications, technical schedules and the tender drawings.	Note			
	Rates in Bills of Quantities shall include all necessary materials (Cables, conduits, PVC sunk box.... etc.) and labour required to complete the electrical installation to good working order.	Note			
	Except where specifically stated, all costs associated with provision of all holes, openings, chases, ducts and other builders' work required for installation and make them good, shall be included in the rates.	Note			
	All the quantities given here are approximated values and the actual quantities may change with the actual installation at the site.	Note			
	All types of materials shall be approved by the Engineer prior to installation. Contractor shall submit the necessary shop drawings, samples and method statements etc. for the prior approval.	Note			
	Where reference is made to certain manufactures' products and items identified by registered trade marks, has been done for the sole purpose of defining and establishing standards of quality and performance and not with the intention of restricting the procurement of material or fitting to a particular manufacturer. However all equipment and material should meet the relevant BS, IEC or the equivalent local standard.	Note			
	All the electrical items/materials/accessories shall be comply with the relevant British(BS)/IEC standards or equivalent local standard. Items without an accredited local agent in Sri Lanka shall not be accepted. Guarantee cards or warrantee certificates shall be provided through the accredited local agent.	Note			
	Testing and commissioning of the electrical installation is to be carried out by the contractor and inspection test report certified by a Chartered Electrical Engineer shall be submitted according to the requirements of the power supply Authority.	Note			
	The contractor shall rectify the defects observed during the construction and immediately in discovery afterwards at no extra cost to the Employer.	Note			

Item	Description	Unit	Qty.	Rate	Amount
	<u>Audio Visual System for Conference room</u>				
1.00	<u>Audio System</u>				
1.01	<u>Conference Microphone Unit</u> Supply and Installation of 25 Ch Conference Microphone MCU system with USB recording .	No.	1		
1.02	<u>Mixer Amplifier</u> Supply and installation of Mixer Amplifier of 300W.	No.	1		
1.03	<u>Equipment Cabinet with Power Supply Unit</u> Supply and installation of Equipment Cabinet with Power Supply Unit.(including 3kVA line interactive ups)	No.	1		
1.04	<u>Speakers</u> Supply and installation of 20W Wall mounted speaker including fixing brackets and all required accessories	Nos.	4		
1.05	<u>Microphones</u> Supply and Installation of Wireless Handheled Microphone with all required accessories.	No.	1		
1.06	Supply and Installation of Goosneck Microphone with all required accessories.	Nos.	20		
1.07	Supply and installation of Speaker cables, Microphone cables and all equipmetns required for proper function of the system	Item			
2.00	<u>Visual System</u>				
2.01	Supply and Installation of Short throw Projector with all required accessories. (Lamp Lumen output > 3200ANSI Lumen, Projector Technology-DPL)	No.	1		
2.02	Supply and Installation of Ceiling mounted Universal Projector Bracket and all required accessories.	No.	1		
2.03	Supply and Installation of HDMI,VGA and Audio input Panel with all required accessories.	No.	1		
2.04	Supply and Installation of 6'X8' wall mounted Electric Screen with all required accessories.	No.	1		

Item	Description	Unit	Qty.	Rate	Amount
3.00	<u>Laptop</u> Supply and Installation of Intel® Core i5 Laptop with HDMI out, Separate VGA card and all required accessories.	No.	1		
4.00	<u>Testing and Commissioning</u> Testing the Audio Visual System & providing as built drawing of Audio Visual System.	Item			
(a)	Sub Total I				
(b)	Ddt: Provisional Sum				
(c)	Sub Total II				
(d)	Ddt :% Discount				
(e)	Sub Total III				
(f)	Add: Provisional Sum				
(g)	Total amount for Bid				
(h)	Add : 18% VAT				
(j)	Total Amount with VAT				

Total Sum carried to Form of bid in words Rupees (without VAT)

.....

Signature of the Contractor

Witness :-

Address

Address :-

Date

Date :-