DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA

MINISTRY OF HEALTH AND MASS MEDIA

SUPPLY, INSTALLTION, TESTING AND COMMISSIONING OF TWO BED LIFTS FOR THE EXTENSION OF MEDICAL WARDS, WARD 7 AND WARD 8 AT TEACHING HOSPITAL- PERADENIYA

CONTRACT NO: THP/AD/17/2026

BIDDING DOCUMENT

Volume I

Section 01 – Instructions to Bidders
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Volume II – *(For the use as "Original" document)*

Invitation for Bid

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Volume III – *(For the use as "Copy" of document)*

Invitation for Bid

Section 04 – Form of Bid and Qualification Information
Section 07 – Bill of Quantities

CONSULTANT

CENTRAL ENGINEERING CONSULTANCY BUREAU,
NO.415,
BAUDDHALOKA MAWATHA,
COLOMBO 07.

CLIENT

DIRECTOR,
TEACHING HOSPITAL,
PERADENIYA.

OCTOBER 2026

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Section - 01

INSTRUCTIONS TO BIDDERS

INSTRUCTIONS TO BIDDERS

Instructions to Bidders applicable to this contract shall be those given in Section-I of the Standard Bidding Document, Procurement of Works, and CIDA Publication No. **CIDA/SBD/01, Second Edition, January 2007** with **addenda issued up to February 2011**, published by the Institute for Construction Industry Development Authority (CIDA),"Savsiripaya", 123, Wijerama Mawatha, Colombo 7.

This publication will not be issued with the Bidding Document and the Bidder is advised to purchase it from CIDA.

Instructions to Bidders shall be read in conjunction with the Bidding Data provided under Section-5 of Volume II. Matters governing the performance of the Contractor, payments under the Contract, or matters affecting the risk, rights, and obligations of the parties under the Contract are included under Section - 3 Conditions of Contract (Volume I) and Contract data under Section 5 (Volume II).

Instructions to Bidders will not be a part of the Contract and will cease to have effect once the Contract is signed.

Section - 02

STANDARD FORMS (CONTRACT)

- *Letter of Acceptance*
- *Agreement*
- *Performance Security*
- *Advance Payment Security*
- *Non-Collusion Affidavit*

Notes on Standard Forms:

- *Bidders should not complete the Form of Agreement at the time of preparation of bids.*
- *The successful bidder will be required to sign the Form of Agreement after the award of contract.*
- *Any corrections or modifications to the accepted bid resulting from arithmetic corrections, acceptable deviations, or quantity variations in accordance with the requirements of the bidding documents should be incorporated into the Agreement.*
- *The Form of Performance Security and Form of Advance Payment Security should not be completed by the bidders at the time of preparation of bids.*
- *The successful bidder will be required to provide these securities in compliance with the requirements herein or as acceptable to the Employer.*

FORM OF LETTER OF ACCEPTANCE

. .....*[date]*

To: ……

……..

[Name and address of the Contractor]

This is to notify you that your Bid dated..... [*insert date*] for the **"Supply, Installation, Testing and Commissioning of Two Bed Lifts for the Extension of Medical Wards, Ward No 07 and Ward No 08 at Teaching Hospital - Peradeniya" (Contract No: THP/AD/17/2026)** for the Contract price of Rupees ……..
……...……
……..… (Rs..... /=)

[*Amount in figures and words]* as corrected in accordance with Instructions to Bidders and/or modified by a Memorandum of Understanding (if any), is hereby accepted.

The adjudicator shall be appointed by appointing authority.

You are hereby instructed to precede with the execution of the said Works in accordance with the Contract documents.

The start date shall be.....*(fill the date as per Conditions of Contract)*
The amount Performance Security is .....*(fill as per Conditions of Contract)*
The Performance Security shall be submitted on or before……. *(fill the date as per Conditions of Contract)*

Authorized Signature: ……

Name & title of Signatory: ……

Name of Agency: …….

FORM OF AGREEMENT

This AGREEMENT made the …..…….. [day] of ……[*month*] 2026 [*year*], between **Director, Teaching Hospital, Peradeniya**, (hereinafter called "**the Employer**"), of the one part and ……..
…….. [*Name and address of the contractor*] (hereinafter called "**the Contractor**"), of the other part:

WHEREAS the Employer desires that the Contractor executes the **"Supply, Installation, Testing and Commissioning of Two Bed Lifts for the Extension of Medical Wards, Ward No 07 and Ward No 08 at Teaching Hospital - Peradeniya. (Contract No: THP/AD/17/2026)",** (*hereinafter called* ***"the Works***") and the Employer has accepted the Bid by the Contractor for the execution and completion of such Works and remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this Agreement, Words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to, and they shall be deemed to form and be read and construed as part of this Agreement.
2. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein, in conformity in all respects with the provisions of the contract.
3. The Employer hereby covenants to pay the contractor in consideration of the execution and completion the works and remedying any defects wherein, the Contract Price or such other sum as may become payable under the provision of the Contract at the times and in the manner prescribed by the contract.

In Witness whereof the parties thereto have caused this Agreement to be executed the day and year aforementioned in accordance with laws of Sri Lanka.

……	……
Authorized signature of Contractor	Authorized signature of Employer
COMMON SEAL	COMMON SEAL

In the presence of:
Witnesses:

1. Name and NIC No…….
   Signature……
   Address……..
2. Name and NIC No…….
   Signature……....
   Address……..

FORM OF PERFORMANCE SECURITY

(Unconditional)

…..... *[Name and Address of Issuing Branch or office]*

Beneficiary: Director,
Teaching Hospital,
Peradeniya.

Date: ……..

PERFORMANCE GUARANTEE No: ……..

We have been informed that ……..…… [*name of Contractor*] (Hereinafter called to **"the Contractor**") has entered into Contract No. THP/AD/17/2026 dated …… with you, for the **"Supply, Installation, Testing and Commissioning of Two Bed Lifts for the Extension of Medical Wards, Ward No 07 and Ward No 08 at Teaching Hospital - Peradeniya"** (hereinafter called to **"the Contract**").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Contractor, we ……..……. …..... [*name of the Agency*] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ……..……[*amount in figures*](…….) [*amount in wards*] ,upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract ,without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the ……..day of ……., 2026 [*date,28 days beyond the Intended Completion Date*] and any demand for payment under it must be received by us at this office on or before that date.

[Signature (s)]

FORM OF ADVANCE PAYMENT SECURITY

……

[Name, and Address of Issuing Branch or office]

Beneficiary: Director,
Teaching Hospital,
Peradeniya.

Date: …….

ADVANCE PAYMENT GUARANTEE No. :……..

We have been informed that..... [*name of contractor*] (hereinafter called" the Contractor") has entered into Contract No. THP/AD/17/2026 **dated .....** with you, for the execution of for the **"Supply, Installation, Testing and Commissioning of Two Bed Lifts for the Extension of Medical Wards, Ward No 07 and Ward No 08 at Teaching Hospital - Peradeniya" (**hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, an advance payment in the sum …… [*amount in figure]* (……..…… ….....) [*amount in words*] is to be made against an advance payment guarantee.

At the request of the contractor, we ..... [*name of the agency*] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ……[*amount in figures*] (…… ……) [*amount in wards*] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation in repayment of the advance payment under the Contract.

The maximum amount of this guarantee shall be progressively reduced by the amount of advance payment repaid by the contractor.

This guarantee shall expire on ……. [*date, 28 days beyond Intended Completion Date*].

Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

[Signature (s)]

Form of Non-collusion Declaration

1.The undersigned bidder/ bidder's representative /bidder's agent, honestly, truthfully and solemnly declare that;

a) I, nor any other member, agent or representative of the firm, company, corporation, or partnership/ sole proprietorship that I represent, have entered into any combination, collusion, or similar agreement with any person in connection with the price to be submitted by any person with respect to the invitation for bid;
b) I, nor any person who represent me have acted to prevent any person from submitting a bid, or to induce any person to refrain from submitting a bid in connection with the intention for bid (Bid No ……);
c) This bid is not submitted in collusion with any other bid and is not made pursuant to any agreement, understanding or association with any other person in relation to such bid.

I declare that, I have not received and will not accept any discount, fee, reward, commission or anything of value, directly or indirectly, from any person, company or corporation in connection with the submission of this bid.

I further declare that, I have not given and will not give any discount, fee, reward, commission or anything of value, directly or indirectly, to any person, company or corporation in connection with the submission of this bid.

I, taking full responsibility for ensure the absence of collusion, hereby pledge to abide by fair and ethical competitive practices throughout the entire procurement proses and to fully comply with the relevant procurement guidelines issued by the National Procurement Commission.

I hereby declare that all the statement made by me above are true and correct.

……
Signature of the Declarant

Section - 03

CONDITIONS OF CONTRACT

Conditions of Contract shall be read in conjunction with the
Contract data in Section 5 in Volume II, which shall take precedence over

The Conditions of Contract

CONDITIONS OF CONTRACT

Conditions of Contract that will be applicable for this Contract shall be that given in Section 3 of the Standard Bidding Document for Procurement of Works, CIDA Publication No. **ICTAD/SBD/01, Second Edition, January 2007 with addenda issued up to February 2011**, published by the Institute for Construction Industry Development Authority (CIDA), "Savsiripaya", 123, Wijerama Mawatha, Colombo 07.

The above publication will not be issued with the Bidding Document and Bidder is advised to purchase it from CIDA.

This Conditions of Contract shall be read in conjunction with Contract Data in Section 05 in Volume II which shall take precedence over the Conditions of Contract.