

DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA

MINISTRY OF HEALTH & MASS MEDIA

**SUPPLY, INSTALLATION, TESTING, COMMISSIONING AND
MAINTENANCE OF A 60 Kg INDUSTRIAL DRYER AT
TEACHING HOSPITAL- PERADENIYA**

BIDDING DOCUMENT

Volume I

Section 01 – Instructions to Bidders

Section 02 – Standard Forms (Contract)

Section 03 – Conditions of Contract

Volume II – (For the use as “Original” document)

Invitation for Bid

Section 04 – Form of Bid and Qualification Information

Section 05 – Schedules

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Section 07 – Bill of Quantities

Section 09 – Standard Forms (Bid)

Volume III – (For the use as “Copy” of document)

Invitation for Bid

Section 04 – Form of Bid and Qualification Information

Section 07 – Bill of Quantities

CONSULTANT

CENTRAL ENGINEERING CONSULTANCY BUREAU,
No. 415,
BAUDDHALOKA MAWATHA,
COLOMBO 07.

CLIENT

DIRECTOR,
TEACHING HOSPITAL,
PERADENIYA.

NOVEMBER 2026

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Invitation for Bids (IFB)

Ministry of Health & Mass Media

Supply, Installation, Testing, Commissioning and Maintenance of a 60 kg Industrial Drying Machine at Teaching Hospital, Peradeniya.

Contract No. : THP/FT/16/2026

The **Director, Teaching Hospital, Peradeniya** on behalf of the Ministry of Health, “Suwasiripaya”, 385, Rev Baddegama Wimalawansa Thero Mawatha Colombo 10 invites sealed bids from eligible and qualified bidders for the “**Supply, Installation, Testing, Commissioning and Maintenance of a 60 kg Industrial Drying Machine at Teaching Hospital, Peradeniya**” as described below and estimated to cost of work is approximately **Rs. 6.2 Million** excluding contingencies and taxes.

This work mainly consists of Supply, Installation, Testing, Commissioning and Maintenance of a 60 kg Industrial Drying Machine for Laundry at Teaching Hospital, Peradeniya. Work shall be implemented within the restricted premises without disturbing the day-to-day activities of the hospital. Construction period will be **91 Days**.

2. Bidding will be conducted through National Competitive Bidding Procedure.
3. To be eligible for contract award, the successful bidder shall not have been blacklisted and shall meet the following requirements
CIDA Registration Required:
Specialty: Mechanical Works
Grade : **EM 04**
4. Qualification requirements to qualify for contract award include:
 - Average annual volume of construction work performed in the last five years shall be at least **Rs.6.2 M.**
 - The minimum amount of liquid assets and/or credit facilities as exclusive of any advance payments which may be not less than **Rs. 6.2 M.** Credit facility should be addressed to Director, Teaching Hospital, Peradeniya and should be exclusive of this particular project.

Since the Cost Estimate of this procurement is above 5 million, the provisions of Public Contracts Act No:(03) of 1987 shall be applied.

Technical Staff at site to be: One Work Supervisor (Mechanical) – NCT/NDT/HNDE/NDES with 5 years’ experience

5. Interested bidders may obtain further information from Director, Teaching Hospital, Peradeniya Tel. No. 081-2388001 and can inspect the Bidding Document at the address given below from **09.00 hrs to 15.00 hrs**
6. A complete set of bidding Documents in English language may be purchased by you on the submission of a written application to **Director, Teaching Hospital, Peradeniya**, from **2026/10/28** until **2026/11/10** from **09:00 hrs to 15:00 hrs** or download the bidding document browsing www.peradeniya-hospital.health.gov.lk , upon payment of a non refundable fee of **Rs. 2,500.00.**
7. Bids shall be delivered to the address below, on or before **10.30 hrs on 2026/11/11** Late bids will be rejected. Bids will be opened soon after closing of Bid in the presence of the bidders or bidder’s representative who choose to attend.
8. Bid shall be valid up to **77 Days** from Bid closing date **2026/11/11 to 2027/01/27** (Date) or any extended period requested by client.

9. All bids shall be accompanied by a Bid Security of **Rs. 93,000.00** (Rupees Ninety Three Thousand Rupees only).
Bids Security shall be valid up to 105 Days from the Date of closing of the Bids. **2027/02/23**
(date)
10. Pre-Bid meeting will be held at **11.00 am** (Time) on **2026/11/04** (Date) at **Teaching Hospital, Peradeniya**, following by a site visit.

The address referred to above is,
Director,
Teaching Hospital,
Peradeniya.

Tel. No. 081-2388001

SECTION – 04

**FORM OF BID
AND
QUALIFICATION INFORMATION**

FORM OF BID

Name of Contract: **Supply, Installation, Testing, Commissioning and Maintenance of a 60 kg Industrial Drying Machine at Teaching Hospital, Peradeniya.**

To: Director,
Teaching Hospital,
Peradeniya.

Gentleman,

1. Having examined the conditions of Contract given in the Standard Bidding Document - Procurement of Works - Minor Contracts (ICTAD/SBD/03-Second Edition, January 2007 & Addendum 01 issued in January 2009), Schedule for Conditions of Contract, Specifications, Drawings and Bills of Quantities for the execution of the above-named Works, We/I the undersigned, offer to execute and complete such works and remedy any defect therein in conformity with the aforesaid Conditions of Contract, schedule, Specifications, Drawings, Bill of Quantities and Addenda for the sum of Sri Lankan Rupees.....
.....
(Rs.....) or such other sums as may be ascertained in accordance with the said Conditions.
2. We/I acknowledge that the Schedule for Conditions of Contract forms part of our Bid.
3. We/I undertake, if our Bid is accepted, to commence the Works as stipulated in the Schedule and to complete the whole of the works comprised in the Contract within the time stated in the Schedule.
4. We/I agree to abide by this Bid for the period of **Seventy Seven (77)** Days from the date fixed for receiving of bids or any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal Agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us/me.
6. We/I understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this..... Day of 2026 in the capacity of.....duly
authorized to sign Bids for an on behalf of
..... (IN BLOCK CAPITALS)

Signature :

Name :

Designation:.....

Address :

Witness :

(Name, Address & Signature)

QUALIFICATION INFORMATION

(To be completed by the Bidder and submitted with the Bid)

	Eligibility Requirement	Bidder's Qualification
CIDA Registration Attached a certified copy of CIDA registration Booklet page with CIDA registration Grade		
Registration number		
Grade	EM 4	
Specialty	Mechanical works	
Expiry Date		
Blacklisted Contractors		
Have you ever been declared as a defaulted contractor by NPA or any other Agency?		Yes/No
IF yes provide details		
VAT Registration Number		
Construction Program		(attach as annex)
Legal Status		(Public company/Private Company/Partnership/Sole proprietor)
Value of Construction works Performed in last 5 years		<i>(Attach certified copies of certificate of completion, etc. and other documents such as profit-loss and income expenditure statement)</i>
Year 2025		
Year 2024		
Year 2023		
Year 2022		
Year 2021		
Value of similar works completed in last 10 years (Indicate only the three largest projects)	1. Value Rs..... Year 2. Value Rs..... Year 3. Value Rs..... Year (Attach certified copies of Letter of award & certificate of completion)	

Certificate issued by the Registrar of Public Contracts as per the Public Contracts Act No.03 of 1987	(attach as annex)		
Credit Facility	(attach as annex)		
	Eligibility Requirement		Bidder's Qualification
Qualification and experience of Key staff	Category, Experience and Qualifications	Required Nos.	Proposed by bidder (Name, experience and Qualifications)
	One Work Supervisor (Mechanical) – NCT/NDT/HNDE/NDES with 5 years' experience	01	

Signature of the Bidder:

SECTION - 05

SCHEDULE

Note:

This section shall be read in conjunction with Section 1 – Instructions to Bidders and Section 3 – Conditions of Contract, and is intended to provide specific information in relation to corresponding Clauses in Sections 1 & 3. Whenever there is an ambiguity, the provisions in Section 5 – Schedule shall supersede those provided in the Section 1 – Instructions to Bidders and Section 3 – Conditions of Contract.

SCHEDULE

ITB Clause	Conditions of Contract Clause	Item	Data
1	1.1.8	Employer is:	Director, Teaching Hospital, Peradeniya.
	1.1.10	Engineer is:	General Manager, Central Engineering Consultancy Bureau, No.415, Buddhaloka Mawatha, Colombo 07.
		Engineer's Representative:	Additional General Manager (SP1) Central Engineering Consultancy Bureau, No.415, Buddhaloka Mawatha, Colombo 07
	1.1.21		Summary of This work- This work mainly consists of Supply, Installation, Testing, Commissioning and Maintenance of a 60 kg Industrial Drying Machine for Laundry at Teaching Hospital, Peradeniya. Work shall be implemented within the restricted area without disturbing the day-to-day activities of the hospital. Located at: Teaching Hospital, Peradeniya. Contract Name: Supply, Installation, Testing, Commissioning and Maintenance of a 60 kg Industrial Drying Machine at Teaching Hospital, Peradeniya.
1	1.1.14	Intended Completion Date	Intended Completion Date is 91 Days from Start date.
2		Source of Funds	The source of fund is <u>Government of Sri Lanka.</u>
4		Eligibility and Qualification of the Bidder	Shall be registered with the Construction Industry Development Authority (CIDA), under the Specialty : Mechanical Works Grade : EM 04 Since the Cost Estimate of this procurement is above 5 million, the provisions of Public Contracts Act No: (03) of 1987 shall be applied.

			Shall not be a blacklisted contractor at the time of bidding and at the time of award of contract.
			Shall provide, the information requested in the section - 04 form of bid and qualification information.
		ITB	Conditions Item Data
Clause	of Contract		
Clause	Clause		
8			The set of bidding document shall be comprised with the documents listed below; Volume I – One bound document consist of one copy each of following sections, Section 01 – Instructions to Bidders Section 02 – Standard Forms (Contract) Section 03 – Conditions of Contract Volume II (Original) – One bound document consist of one copy of following sections, Invitation for Bids Section 04 – Form of Bid and Qualification Information Section 05 – Schedule Section 06 – Specifications Section 07 – Bill of Quantities Section 08 – Standard forms Volume III (Copy) – One bound document consist of one copy of following sections, Section 04 – Form of Bid and Qualification Information Section 07 – Bill of Quantities
12			The Bid Submitted by the bidder shall comprise the following: (A) Enclosed in the envelope marked as “ORIGINAL”; (a) Duly filled and signed Volume II (b) Bid Security; (c) Any other information required to be completed and submitted by bidders on specified in the Schedule. (B) Enclosed in the envelope marked as “COPY”; (a) Duly filled and signed Volume III (b) Any other information required to be completed and submitted by bidders on

specified in the Schedule.

13	10.10	Price Adjustments	This is not subjected to the price adjustment
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16	Bid Security	Bid shall include a Bid Security:
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- For an amount Rs.93,000.00
- Securities and Guarantees issued by the following institutions are acceptable

01. Commercial Bank operating in Sri Lanka, approved by the Central Bank of Sri Lanka.

02. Construction Guarantee fund

Also, the Bidder can pay cash to Shroff of the employer.

No interests will be paid on cash deposits.

- Remain valid till 119 days from the date of closing of bids.

31	4.4	Performance Security	The amount of performance security required is 5 % of initial Contract Price. Securities and Guarantees issued by the following institutions are acceptable 01. Commercial Bank operating in Sri Lanka, approved by the Central Bank of Sri Lanka. 02. Construction Guarantee fund Also, the Bidder can pay cash to Shroff of the employer. No interests will be paid on cash deposits. The Form of Performance Security acceptable is given in Page No.7 of the Volume I
	6.4	Late Completion	The amount to be paid is Rs.0.05% per day, of Initial Contract Price. Subjected to maximum of 10% of Initial Contract Price.
	8.1	Notification of Defects	The period for Defects Notification is 365 Days from Taking Over.
	10.3	Retention	The retention from each payment shall be 10% of certified work done, as per the Interim Certificate. The maximum amount of retention is 5% of Initial Contract Price.
	10.12	Advance Payment	will not be paid
33	13.1(c)	Insurance, Third Party	Minimum amount for third party insurance is Rs. 100,000.00 per occurrence with the number of occurrences unlimited
	13	Insurance for Contractor's Personnel	Minimum amount for Insurance for Contractor's Personnel is Rupees One hundred thousand (Rs.100, 000.00) number of occurrence unlimited.
	1.1.11	Adjudicator	fees and types of reimbursable expenses to be paid to the adjudicator shall be on a case to case basis.
	14.0	Resolution of Disputes	and shall be shared by the Contractor and the Employer

ADDITIONAL CLAUSES

Value Added Taxes (VAT)

VAT component shall not be included in the rates. The amount written in the Form of Bid shall be without VAT.

If Bidder is registered for VAT, the Bidder shall indicate the amount of VAT claimed separately at the end of the Bill of Quantities, in addition to the net value of the Bid, along with VAT registration number. The amount written on the Form of Bid shall be without VAT.

If any Bidder is not registered for VAT, he shall indicate the net value of the Bid.

The same VAT percentage will be applicable to any extra works and variation.

Preparation of Bid

Document Comprising the Bid

The Bid submission should consist of all of the following,

- a) Duly filled “**Form of Bid**”
- b) Duly filled “**Bill of Quantity**”
- c) The Bid Security
- d) All supporting documents required under ITB Clouse 04
- e) This Bidding document in its entirety with bidder’s signature placed, Digital signature will not be accepted.
- f) Authorization to sign/ commit the Bid – attach power of attorney or board resolution.
- g) Non collusion declaration.
- h) The provisions of Public Contracts Act No: (03) of 1987 shall be applied. (**PCA -03**)

SECTION - 6

SPECIFICATIONS

TECHNICAL SPECIFICATIONS



Specifications

NO	REQUIRED SPECIFICATIONS	QUOTED SPECIFICATIONS
1.0	<u>General Description</u>	
	(i) The machine which is used to dry cloths, without altering clothes, must be industrial, free standing type, front loading and suitable for using in a Hospital.	
	(ii)The drum should be made of high-quality stainless steel to prevent corrosion and protect garments.	
	(iii) Stainless steel exterior construction for corrosion resistance	
	(iv) Having moisture sensors which can detect when clothes are dry and shut the machine off automatically to prevent over-drying and save energy.	
2.0	The dryer should have high thermal efficiency for faster drying times and lower energy consumption. .	
3.0	Capacity of the Machine 60 kg	

	REQUIRED SPECIFICATIONS	QUOTED SPECIFICATIONS
4.0	Motor Power- around 2.2 Kw	
5.0	Make of the Machine	
5.0	Model of the Machine	
7.0	Drum capacity (Liters)	
8.0	Door diameter (mm)	
9.0	Rate of production (Kg/hr)	
10.0	Total Power requirement (KW)	
11.0	Electric heating Power requirement (KW)	
12.0	Power availability (a) Single Phase – 220 V – 230 V (b) 3 Phase 380 V – 415 V (c) Frequency 50 HZ	
13.0	Dimension of the Machine (a) Machine Width (mm) (b) Machine Depth (mm) (c) Machine Height (mm) (d) Floor to Door (mm) Note: 1. The machine shall be handled and installed within a restricted headroom. 2. Bidders are instructed to visit the site before pricing.	

SECTION - 07

BILL OF QUANTITIES

PREAMBLE TO THE BILL OF QUANTITIES

1. The Conditions of Contract, the Specifications are to be read in conjunction with the Bill of Quantities.
2. The cost of complying with all conditions, obligations and liabilities described in the Conditions of Contract and the Specifications and the Bill of Quantities **including all overhead charges (excluding VAT), profit and Preliminaries** and carrying out the work as described shall be deemed to be spread over and included in the prices or sums stated by the Bidder in the Bill of Quantities. VAT should be separately added.
3. If the Bidder failed to price any Items in the Bill of Quantities then the cost of the work under such Item shall be held to be spread over and included in the prices given against other Items of work.
4. When trade names, brand and/or catalogue numbers are referred to, sole preference to any material or equipment is not intended. Any other material or equipment may be used, provided that the characteristics of type, quality, appearance, finish, method of construction and/or performance is equal to or superior to specify.
5. Whenever the method of measurement is not clear from documents available, the principles as given in the Sri Lanka Standard 573, 1999, Method of Measurement of Building Work shall be applicable.
6. All items of work shall comply exactly with the Contract unless otherwise approved by the Engineer and the rates and sums inserted in the Bill of Quantities shall be deemed to apply to the work as specified. If, for his convenience or reasons of availability, the Contractor proposes and the Engineer approves the use or provision of alternative items, materials or method of working, or equivalent or superior quality to those specified in the Contract, the rates and sums inserted in the Bill of Quantities shall not in any case be increased as a result.
7. The quantities set out in the Bill of Quantities are provisional and cover the approximate scope of the work which is anticipated to be performed by the Contractor. The actual quantities used for final measurement purposes will be determined by the Engineer by measurement of the work completed by the Contractor.
8. Where, for his own purposes or due to his own default, the Contractor carries out the Works in such a manner that the quantity of any Item of work in particular component to be measured for payment purposes differs from that directed by the Engineer, then payment shall be made according to the lesser of the actual quantity and that directed. An excess quantity in one part of the component shall not, however, be allowed to offset a deficit elsewhere in the same component for measurement purposes.
9. Where the determination for payment purposes of the quantity of any Item of work depends upon the measurement of existing features or ground levels and the like, then prior to carrying out any operations which might affect such measurement, the Contractor shall first take such levels and measurements as the Engineer may direct and, after the Engineer has had the opportunity to check the same, they shall be certified as agreed by both the Engineer and the Contractor.
10. In the event that the Contractor fails to observe the above procedure, the Engineer shall determine the quantity to be assumed for payment purposes using the best information available to him, and his decision in the matter shall be final.

11. Selected Bidder shall comply with the arrangement of work in the buildings and be ready to work part by part as required by the Authorities of Teaching Hospital Peradeniya.
12. Rates in the Bill of Quantities shall include all necessary materials such as cables, PVC conduits, PVC sunk boxes etc. and labour required to complete the electrical installation to good working order.
13. Except where specifically stated, all costs associated with provision of all holes, openings, chases and ducts in other builders' work required for installation and make them good , shall be included in the rates.
14. Bidder should pay special attention to the work to be carried out, causing minimum disturbance or hindrance to the normal functions and activities of the users of the Teaching Hospital Peradeniya.
15. The Bills of Quantities should therefore, be priced to reflect all factors that would affect the bid and the progress of the works.
16. All electrical accessories should comply with relevant BS/IEC standards. For electrical accessories, manufacturer's guarantee should be produced if necessary.
17. The wiring installation shall comply with the requirements of IEE Wiring Regulations, latest edition.
18. Screens should be provided to prevent dust escaping from working areas.
19. Rate shall include the connection of Electrical and drain water lines to the machine.
20. Metric units are used throughout the Bill of Quantities for measurement purposes unless otherwise indicated. Abbreviations used in the Contract are as follows: -

m	- Linear meter
m ²	- Square meter
m ³	- Cubic Meter
Pro.Sum	- Provisional sum
kg	- kilograms
Rs.	- Sri Lankan Rupees
Cts.	- Cents
nr	- Numbers

**SUPPLY, INSTALLATION, TESTING, COMMISSIONING
AND MAINTENANCE OF A 60 kg INDUSTRIAL DRYING
MACHINE
TEACHING HOSPITAL - PERADENIYA
ENGINEER'S ESTIMATE**

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
				Rs. Cts.	Rs. Cts.
	<u>MECHANICAL WORKS</u> <i>The manufacturer of the equipment shall have at least ten (10) years' experience in the design and manufacture of same type of equipment</i> <i>The make of equipment offered shall have satisfactory proven service record in Sri Lanka at least for last five (5) years</i> <i>Allowed for all cost of supply including CIF, CID, PAL, clearing charges, transport charges, erection, factory testing, site testing, commissioning as per specification and drawings and profits etc.</i> <i>Allowed for cost of providing security bonds, guaranties, insurance of personnel, property, material against accidents, damage, trespass or theft.</i> <i>Allowed for the cost of all temporary works such as scaffolding etc. associated civil and electrical works related to the installation of Machine Room Elevator System such as drilling of suitable holes in walls, breaking of any parts of walls and finishing works of the same such as plastering, painting, etc. electrical power / control wiring, services connections, etc.</i> <i>Bidder shall fully complete the Technical Schedules attached in respect of these items. Manufacturers' technical brochures for identifying the proposed items, shall be submitted. Submission of Bidding Document without completion of Technical Schedule and supporting documents may be liable for rejection of the Bid.</i>	Note			
		Note			
		Note			

A	<i>The Contractor shall submit the following information on the items/equipment/fittings/ quoted together with the bid and all models/numbers shall be marked in the same documents.</i> 1. Make 2. Mode No 3. Technical data (Original product catalogue) 4. Country of Manufacture 5. Works Programme All units shall be origin of USA,EU or Japan <u>THE DRYER</u> Supply, installation, and commissioning of a front-loading dryer with a 60 kg dry-weight capacity. This machine features programmable drying cycles, temperature control, and a digital timer; it is constructed entirely of stainless steel—including the external casing and the internal drying drum—and is equipped with an electric heating system for clean and efficient thermal performance.				
1.0	(a) Supply Cost	1.0	nr		
2.0	(b) Installation Cost	1.0	nr		
3.0	Testing, commissioning and hand over the Dryer	1.0	nr		
4.0	Allowe provisional sum for modification of existing distribution board, other related electrical works and related civil works as directed by Engineer	Pro. Sum			200,000.00
	Total For Drying Machine				

**SUPPLY, INSTALLATION, TESTING, COMMISSIONING AND MAINTENANCE OF A 60 kg
INDUSTRIAL DRYING MACHINE - TEACHING HOSPITAL, PERADENIYA.**

BILL OF QUANTITIES

MAIN SUMMARY

Bill No	DESCRIPTION	AMOUNT Rs Cts
A	Drying Machine	
(a)	Basic Cost Estimate (BCE) (Sub Total I)	
(b)	Less: Provisional Sum	
		200,000.00
(c)	Sub Total II (a-b)	
(d)	Less: Discount if any (..... %)	
(e)	Sub Total III (c-d)	
(f)	Add : Provisional Sum (b)	
		200,000.00
	TOTAL BID SUM WITHOUT VAT	

Total Bid Sum to be taken in to Form of Bid (Page No. 05) in words Rupees:
 only.

Amount of V.A.T. (Prevailing VAT) for the Total Bid Sum :- Rs Bidder's VAT
 Registration No:

..... Signature of Bidder

Name and Address of Bidder:

Date.....

.....

.....
 Signature of Witness (1)

.....
 Signature of Witness (2)

Name and Address of Witness (1)

Name and Address of Witness (2)

.....

.....

Date.....

Date.....

MAINTENANCE AGREEMENT

SERVICE AND MAINTENANCE AFTER FREE MAINTENANCE PERIOD FOR INDUSTRIAL DRYING MACHINE

Annual fee for providing **comprehensive maintenance service**.

The work shall include the sending of Contractor’s personnel **once every four months during normal working hours of a normal working day** to inspect, clean and replacement of spares where necessary, adjust the machinery and equipment and attending to emergency call back service immediately the owner notifies the contractor.

The amount quoted for servicing and maintenance shall include the cost of supply of all replacement spares and cleaning materials. **These prices will be considered for bid evaluation to arrive at a final evaluated bid price discounting to present value at the rate of 10% per annum.**

Total per annum (excluding VAT) (After free maintenance period)

2 nd year	Rs.
3 rd year	Rs.
4 th year	Rs.
5 th year	Rs.
6 th year	Rs.

The bidder shall supply a sample of his proposed service and maintenance contract document.

(Signature) (Signature).....

(Name) (Name)

SECTION - 09

STANDARD FORM (BID)

- Bid Security

Notes on Standard Forms:

- *Bidders shall submit the completed Form of Bid Security as appropriate in compliance with the requirements of the bidding documents.*

FORM OF BID SECURITY

.....
... [Name ,and Address of Issuing Branch or office]

Beneficiary: Director, National Hospital, Kandy.

Date.....

BID GUARANTEE NO.:

We have been informed that
[name of the bidder].(hereinafter called “the bidder”) has submitted to you its bid dated
..... [date (by issuing agency)] for the execution of **“Supply, Installation, Testing, Commissioning and Maintenance of a 60 kg Industrial Drying Machine at Teaching Hospital, Peradeniya”** (hereinafter called “the Bid”) under invitation for Bids No THP/FT/16/2026 [IFB number] (“the IFB”)

Furthermore, we understand that according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we
[Name of the issuing agency] hereby irrevocably undertakes to pay you any sum or sums not exceeding in total an amount of [amount in figures] [amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of Bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter “the ITB”); or
- (c) having been notified of the acceptance of its Bid by the Employer, during the period of bid validity,(i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the bidder is the successful bidder, upon our receipt of copies of the Contract signed by the bidder and of the Performance Security issued to you by the bidder; or

(b) if the bidder is not successful bidder, upon the earlier of the successful bidder furnishing the performance security, otherwise it will remain in force up to [date]

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

.....
[Signature of authorized representative(s)]

Check List for Bidders

Bidders are advised to fill the following table:

ITEM	ITB Clause	Yes (tick)	REFERENCE
Form of Bid			
Addressed to the Employer?	18		
Completed?	18		
Signed?	18		
Bid securing Declaration form (if required)			
Properly filled and signed	16		
Bid Security (if required)			
Addressed to the Employer?	16		
Format as required?	16		
Issuing Agency as specified?	16		
Amount and currency as requested?	16		
Validity 28 days beyond the validity of Bid ?	16		
Qualification Information			
All relevant information completed?	4		
Signed?	4		
Addendum			
Contents of the addendum (if any) taken in to account?	10		
BID package			
All the documents given in ITB Clause 12 enclosed in the original and copy?	12		
ITB Clause 19 followed before Sealing the Bid Package?	19		

Manufacturer's Authorization

Manufacturer's Authorization

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its Bid, if so, indicated in the ITB.]

Date..... [Date of Bid Submission]

No.....

To: **Director, Teaching Hospital, Peradeniya.**

WHEREAS

We [insert complete name of Manufacturer], who are official manufacturers of..... [insert type of goods manufactured], having factories at [insert full address of Manufacturer's factories], do hereby authorize..... [insert complete name of Tenderer] to submit a bid the purpose of which is to provide the following Goods, manufactured by us..... [insert name and or brief description of the Goods], and to subsequently negotiate and sign the Contract.

Whereby extend our full guarantee and warranty in accordance with Content 6.3 in Specification, with respect to the Goods offered by the above firm.

Signed:[insert signature(s) of authorized representative(s) of the Manufacturer]

Name:[insert complete name(s) of authorized representative(s) of the Manufacturer]

Title:[insert title]

Duly authorized to sign this Authorization on behalf of:

.....[insert complete name of Tenderer]

Dated on day of_____, _____[insert date of signing]

